

## Department of Mining and Minerals Engineering

---

### The Career Placement Program

Greg Adel  
Department Head and Career Advisor

## The Process

---

- Companies interview in Department
- Announcements sent out via e-mail
- Sign-up in main office
- Interviews in conference room and office

## The Process

---

- Companies interview in Department
  - *Need Resume (Due: Thursday, September 3 by 5:00 P.M. as PDF file attachment to Carol (cjtrutt@vt.edu))*
- Announcements sent out via e-mail
- Sign-up in main office
- Interviews in conference room and office

## The Process

---

- Companies interview in Department
- Announcements sent out via e-mail
  - *Not on the e-mail list?*
- Sign-up in main office
- Interviews in conference room and office

## The Process

---

- Companies interview in Department
- Announcements sent out via e-mail
- Sign-up in main office
  - *To the right as you enter 100 Holden Hall*
  - *Interview during class time?*
  - *What if the sign-up sheet is full?*
- Interviews in conference room and office

## The Process

---

- Companies interview in Department
- Announcements sent out via e-mail
- Sign-up in main office
- Interviews in conference room and office
  - *Report to 100 Holden to check in*
  - *Late? Oversleep?*
  - *Cancel? (by noon on day before interview)*
  - *Two strikes, your out.*

## The Interview Schedule

<http://www.mining.vt.edu/recruitment/recruitmain.htm>

Company	Date	Commodity
Cargill	9/9/2009	Salt
Alpha Natural Resource	9/10/2009	Coal
International Coal Group	9/15/2009	Coal
Appalachian Technical Services	9/16/2009	Consulting
Consol	9/24/2009	Coal
Independence Construction Materials	10/6/2009	Aggregates
Martin Marietta	10/7/2009	Aggregates
Peabody	10/14/2009	Coal
Massey Energy	10/15/2009	Coal
Oldcastle Materials	10/21/2009	Aggregates
Arch	10/28/2009	Coal
Aggregates USA	10/29/2009	Aggregates
Alliance Coal	11/3/2009	Coal
Unimin	11/5/2009	Industrial Minerals
Iluka	11/11/2009	Heavy Mineral Sand
United Coal	11/12/2009	Coal
Jim Walters Resources	11/17/2009	Coal
Mosaic	11/18/2009	Phosphate
Carause	12/1/2009	Aggregates/Lime

## Preparing for the Interview

- Think about what you would like
- Research the company
- Attend the Information Session

## Preparing for the Interview

---

- Think about what you would like
  - *Summer or Co-op?*
  - *Operations or Engineering?*
  - *Type of Industry?*
  - *Location?*
  - *Housing and Transportation?*
  - *Money and Benefits?*
- Research the company
- Attend the Information Session

## Preparing for the Interview

---

- Think about what you would like
- Research the company
  - *Websites*
  - *Brochures*
  - *Faculty and other students*
- Attend the Information Session

## Preparing for the Interview

---

- Think about what you would like
- Research the company
- Attend the Information Session
  - *Ask questions*
  - *Interact with the interviewer*

## The Interview

---

- Be prepared
- Ask questions
- Get contact information
- Say "Thank You"

# The Interview

---

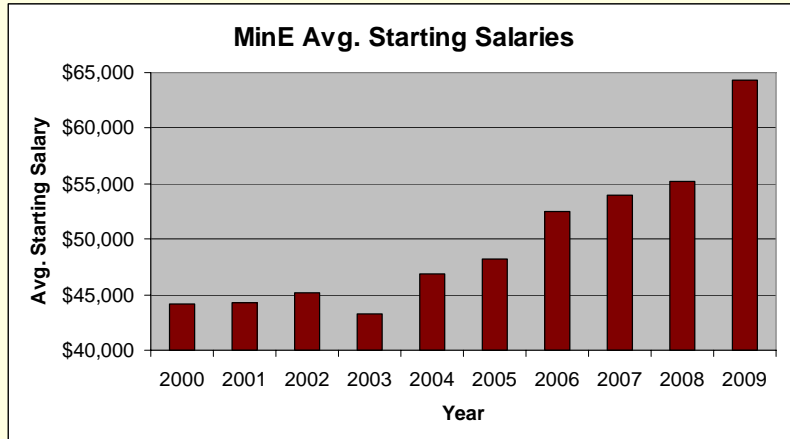
- Be prepared
  - *Dress appropriately*
  - *Eye contact, confidence, honesty*
  - *Goals and aspirations*
  - *How have you handled difficult situations*
  - *Willingness to do labor*
  - *\$*
- Ask questions
- Get contact information
- Say “Thank You”

# The Interview

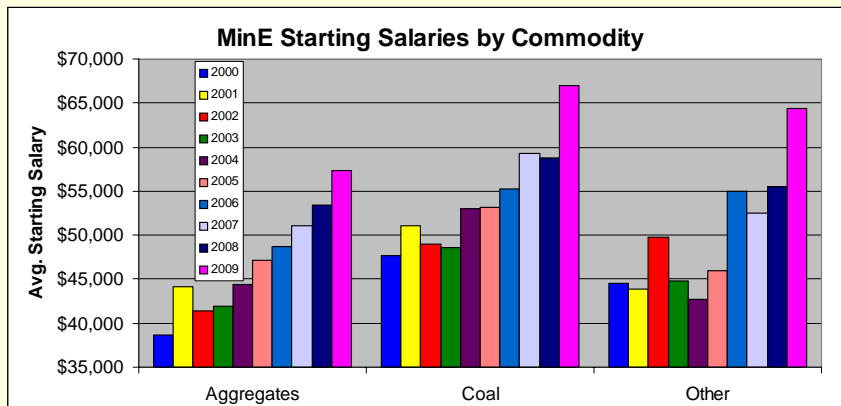
---

- Be prepared
- Ask questions
  - *What will I be doing?*
  - *Training program?*
  - *Continuing Education?*
  - *Future of company and yourself?*
  - *Location, Stability?*
  - *Housing, Transportation, Benefits?*
- Get contact information
- Say “Thank You”

## How Much Am I Worth?



## How Much Am I Worth?



## After the Interview

---

- Thank-you letter
- Follow up (*if no contact made by decision time*)
  - *Follow up earlier if you have an offer*
- Don't be shy

## You Have an Offer

---

- Think about it
- Contact companies still pending
- Buy time (*if you need it*)
- Don't leave company hanging

## You've Accepted a Job

---

- Contact other companies
- Let me know (who, where, \$)
- Don't go back on your word

## Stay in Touch

---

- Companies call all the time
- Changing jobs (*advancement, location, etc.*)

## Other Placement Resources

---

- Companies that don't interview at VT

- *Collect addresses*
  - *SME & NSSGA Membership Directories*
  - *Write to HR*
- *Use alumni contacts*
- *Use faculty contacts*
- *Engineering Expo (9/15/09 & 9/16/09)*
- *Attend SME Annual Meeting*
  - *Western Gold and Copper, Alaska, Canada, etc.*

- Career Services

- <http://www.career.vt.edu/>

---

Career Advisor: Dr. Adel

See me if you have questions.